



Saltash Town Council

Konsel An Dre Essa



The Guildhall
12 Lower Fore Street
Saltash
PL12 6JX
Telephone: 01752 844846
www.saltash.gov.uk

7 April 2023

Dear Councillor

I write to summon you to the **Meeting of Saltash Town Council** to be held at the Guildhall on **Thursday 13th April 2023 at 7.00 pm.**

The meeting is open to members of the public and press. Any member of the public requiring to put a question to the Town Council must do so by **12 noon the day before the meeting** either by email to enquiries@saltash.gov.uk or sent to The Guildhall, 12 Lower Fore Street, Saltash PL12 6JX. Please provide your full name and indicate if you will be present at the meeting.

Yours sincerely,

S Burrows
Town Clerk

To:

Essa	Tamar	Trematon
R Bickford (Chairman) J Brady R Bullock J Foster M Griffiths S Lennox-Boyd	J Dent S Gillies S Martin J Peggs (Vice-Chairman) P Samuels	S Miller B Samuels B Stoyel D Yates

Agenda

1. Health and Safety Announcements.
2. Prayers.
3. Apologies.
4. Declarations of Interest:
 - a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
 - b. The Town Clerk to receive written requests for dispensations prior to the start of the meeting for consideration.
5. Chairman's Report. (Page 6)
6. Monthly Crime Figures.
7. Report by Community Enterprises PL12. (Pages 7 - 8)
8. Cornwall Gateway Community report for noting or matters arising. (Pages 9 - 15)
9. Cornwall Gateway Community Action Points for Reports. (Page 16)
10. To receive a report on behalf of Safer Saltash.
11. To receive a report from Saltash Chamber of Commerce. (Page 17)
12. To receive a report from the Climate Change and Environmental Working Group. (Pages 18 - 21)
13. To receive a report from Cornwall Councillors.
14. To consider Risk Management reports as may be received.
15. Questions - A 15-minute period when members of the public may ask questions of Members of the Council.

Please note: Any member of the public requiring to put a question to the Town Council must do so by 12 noon the day before the meeting.
16. To receive and approve the Minutes of the Full Town Council Meeting held on Thursday 2nd March 2023 and the Extraordinary Full Town Council meeting held on Thursday 16th March 2023 as a true and correct record. (Pages 22 - 40)

17. Finance:

- a. To advise the receipts for February 2023; (Page 41)
- b. To advise the payments for February 2023; (Pages 42 - 43)
- c. Urgent and essential works actioned by the Town Clerk under Financial Regulations;
- d. To note that bank reconciliations up to 28th February 2023 were reviewed as correct by the Chairman of Policy & Finance Committee and the Town Clerk.
- e. To note that an audit on recent supplier payments was conducted by the Chairman of Policy & Finance in line with the Councils Financial Regulations. It was noted that there are no discrepancies to report.

18. To receive and note the minutes of the following Committees and consider any recommendations:

- a. Policy and Finance held on 14th March 2023 (Pages 44 - 59)
- b. Planning and Licensing held on 21st March 2023 (Pages 60 - 64)
- c. Personnel held on 30th March 2023 (Pages 65 - 73)

19. To receive and note the minutes of the following Sub Committees and consider any recommendations:

- a. Devolution held on 17th March 2023 (Pages 74 - 81)
- b. Station Property held on 27th March 2023 (Pages 82 - 88)
- c. Property Maintenance held on 4th April 2023 (Pages 89 - 94)

20. To receive and note the Town Clerks report on delegated approval to use the Modern Logo. (Page 95)

21. To receive the Heads of Terms for the land on which a former BT Phone Box sits at Isambard House and consider any actions and associated expenditure. (Pages 96 - 99)
22. To receive Cornwall Council Public Spaces Protection Order (Alcohol Consumption in Designated Public Spaces) 2023 and consider any actions. (Pages 100 - 143)
23. To receive an update on the future of the health care in Saltash and consider any actions. (Pages 144 - 145)
24. To receive an update on the Town Council Community Levelling Up Application and consider any actions and associated expenditure.
25. To receive a report from the Town Team and consider any actions and associated expenditure. (Page 146)
26. To receive the draft Annual Town Council Report 2022/23 and consider any actions and associated expenditure. (Pages 147 - 157)
27. To receive a request for a Civic Parade at Saltash Regatta and consider any actions and associated expenditure. (Page 158)
28. To receive a report on the Shop Your Town Event and consider any actions and associated expenditure. (Pages 159 - 161)
29. To receive an update on the Town Council CCTV S106 application and consider any actions and associated expenditure. (Pages 162 - 183)
30. To receive and consider a Festival Fund application; (Pages 184 - 243)

Application Number	Organisation	Amount Requested
FF114	Saltash Songs & Shanties Festival: Pop-Up Piano	£900.00

31. Meet your Councillors: The next scheduled meeting date Saturday 15th April 2023 outside Bloom Hearing, Fore Street.
32. Public Bodies (Admission to Meetings) Act 1960:
To resolve that pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.
33. To consider any items referred from the main part of the agenda.

34. Public Bodies (Admission to Meetings) Act 1960:
To resolve that the public and press be re-admitted to the meeting.
35. To consider urgent non-financial items at the discretion of the Chairman.
36. To confirm any press and social media releases associated with any agreed actions and expenditure of the meeting.
37. Date of next meeting: Annual Meeting of Saltash Town Council to be held on Thursday 4th May 2023 at 7:00 p.m.
38. Common Seal:
To Order that the Common Seal of the Council be affixed to all Deeds and Documents necessary to give effect to the foregoing Acts and Proceedings.